

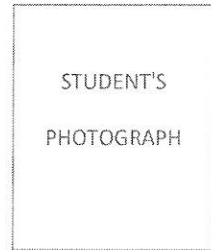
# PROFESSIONAL ACCOUNTANCY TUTORS

## ENROLMENT FORM - 2018/2019

**AAT/ACCA Registration Number:** \_\_\_\_\_

By supplying this information you agree to allow ACCA to disclose your examination results to us.

Please tick here if you do NOT wish ACCA to disclose your results



|  |   |
|--|---|
| <p><b>Personal Details:</b></p> <p>Surname: _____</p> <p>First Name: _____</p> <p>Date of Birth: _____</p> <p>Address: _____</p> <hr/> <p>Postcode: _____</p> <p>Tel. Work: _____</p> <p>Tel. Home: _____</p> <p>Tel. Mobile: _____</p> <p>Email: _____</p>  | <p><b>Additional Support:</b></p> <p>Do you require any additional support? YES/NO</p> <p>Are you registered disabled? YES/NO</p> <p>Please specify: _____</p> <hr/> <p><b>Employment Details:</b></p> <p>Employment Status: _____</p> <p>Manager's Name: _____</p> <p>Organisation: _____</p> <p>Contact Tel.: _____</p>   |
| <p><b>Emergency Contact:</b></p> <p>Name: _____</p> <p>Relationship: _____</p> <p>Telephone: _____</p>   | <p><b>Previous Qualifications:</b></p> <p>Please specify: _____</p>   |
| <p><b>Ethnicity:</b> (Please tick)</p>   |   |
| <p><b>Asian or Asian British:</b></p> <p>Bangladeshi <input type="checkbox"/>      Pakistani <input type="checkbox"/></p> <p>Indian <input type="checkbox"/>      Other asian background <input type="checkbox"/></p> <p><b>White:</b></p> <p>British <input type="checkbox"/>      Irish <input type="checkbox"/></p> <p>Other white background <input type="checkbox"/></p> <p><b>Chinese</b> <input type="checkbox"/></p> | <p><b>Black or Black British:</b></p> <p>African <input type="checkbox"/>      Carribean <input type="checkbox"/></p> <p>Other black background <input type="checkbox"/></p> <p><b>Mixed:</b></p> <p>White &amp; Asian <input type="checkbox"/>      White &amp; Black African <input type="checkbox"/></p> <p>Other mixed background <input type="checkbox"/>      White &amp; Black Caribbean <input type="checkbox"/></p> <p><b>Other Ethnic Origin</b> <input type="checkbox"/></p> |

| Course Details: | Start Date:   | Tuition Fees: |
|-----------------|---------------|---------------|
|                 |               |               |
|                 |               |               |
|                 |               |               |
|                 | <b>Total:</b> |               |

**Please select your preferred mode of study:**

Day   
 Evening   
 Saturday

**Terms & Conditions:**

1. You are not enrolled on a course until you have completed the enrolment process and paid the appropriate fees.
2. PAT reserves the right to refuse admission to a course if full payment is not received prior to the course start date.
3. If an instalment plan has been agreed you must agree to your credit card being charged with any outstanding balances on the agreed dates as stated on the payment form.
4. If you wish to cancel a course, you must give a notice of 10 working days prior to the course start date. A cancellation fee of £50 will be deducted from the course fees paid.
5. No refund will be given after the course start date.
6. If you wish to defer your course, provided you give 10 working days notice prior to the course start date, the amount paid will be held as a credit on your account to be offset against the value of a future course. The credit will expire within 6 months of the start date of the original booking.
7. All refunds, transfers or deferrals requests should be made through e-mail to pat4success@btconnect.com
8. No refund, transfer or deferral can be made if less than 10 working days notice is given.
9. PAT reserves the right to merge or close classe if student numbers cease to be viable.
10. All students are expected to abide by the code of conduct laid down by PAT, and understand that any behaviour on their part deemed unacceptable may result in their expulsion.

**Declaration:** I confirm that the information on this enrolment form is correct and that I have received advice and guidance appropriate to my needs. I confirm that I agree with the T&Cs listed above and as a student I will comply with all codes and policies of Professional Accountancy Tutors LLP.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signed on behalf of Professional Accountancy Tutors LLP

Signature: \_\_\_\_\_

Date: \_\_\_\_\_