

HEALTH AND SAFETY POLICY

It is the policy of Professional Accountancy Tutors to ensure that all reasonable and practicable steps are being taken to safeguard the health and safety of all employees and students and to protect other persons from hazards to health and safety arising out of the institution's activities.

The following principles are fundamental to the management of health and safety at PAT:

The effective management of health and safety can make a significant contribution to the performance of PAT by reducing the risk of injuries and ill health, thus minimising losses and liabilities. The maintenance and continuing development of health and safety management systems is therefore a priority for the organisation.

Health and safety matters are the responsibility of Management. Nevertheless members of the academic staff too, are required to take responsibility for health and safety in all activities under their control.

The requirements of health and safety legislation set the minimum standards of health and safety performance:

The development of a culture supportive of health and safety is essential for the achievement of adequate control over undue risks. Staff must set high standards by personal example and by ensuring that safe practice is routine.

Students at PAT are encouraged to have an attitude of mind which reflects health and safety procedures to be a norm.

All partners will make arrangements for the implementation of this Policy which are appropriate to the size and structure of the organization and the nature of its activities.

To ensure the Policy is kept up to date it will be reviewed at least once each year and more frequently if circumstances demand.

Reviewed June 2019